



# **Bournville Primary School**

## **2+ Nursery Admissions Policy 2026-2027**

**Date Ratified: 23 September 2026**

**Signed By:**   
**On behalf of School Governors**

**Signed By:**  
**Headteacher**

**Review Date: September 2027**

# **Bournville Primary 2+ Nursery Admissions Policy 2026-27**

## **1. Purpose**

The purpose of this policy is to make the admissions process to Bournville Primary 2+ Nursery clear and open.

Admission to our nursery is outside of the statutory framework for admissions in academies.

The responsibility for agreeing and implementing an admissions policy for our nursery lies with Bournville Primary School.

## **2. Allocation of Places**

Admission to Bournville Primary 2+ Nursery is available to 2-year-old children entitled to 15 hours per week funded early learning, through local authority funding or 30 hours with an eligible working parent code. Entry to nursery is from the term following the child's second birthday, inline with when their funding starts.

Children are admitted to nursery mainly at the beginning of term 1, 3 and 5 (September, January and April) subject to available spaces, however we do take children throughout the term if spaces allow.

The Admission Number for nursery is 24 places for the morning session (8:30am-11:30am) and 24 places for the afternoon session (12:30pm-3:30pm). Where a place is offered it will be term time only for 38 weeks of the year.

If the nursery is not oversubscribed all applicants will be offered a place.

## **3. Oversubscription Criteria for Bournville Primary Nursery**

If the nursery receives more applications than the Admission Number the following criteria will be used to determine who will be allocated the places.

All applications will be ranked in accordance with the criteria below given in order of priority:

- a) **Children in Care.**  
**Children in Care at the time of application and children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care.**
- b) **Children whose brother or sister will be attending the school at the time of admission.**
- c) **Children of Bournville School staff employed on a permanent contract by the school for at least two years at the time of application, or where the member of Bournville School staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers.**
- d) **Children living closest to the school.**  
**The distances will be measured in a direct line between the address point of the child's home and main entrance marker for the school.**

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### **4. Waiting List**

Where Bournville 2+ Nursery is full and over-subscribed, a waiting list will be maintained for any vacancies which subsequently occur in the nursery during the year.

The waiting list will be prioritised according to the admission criteria and not by reference to the date of joining the waiting list.

### **5. Additional Notes**

- 15 hours a week funded early learning for 2 year-olds is available for families that are in receipt of certain benefits. Eligibility should be checked via the [North Somerset website](#). If you are eligible you will need to print or save the eligibility voucher and provide it to the nursery when you apply for your child's place. Parents can use these as hours as 5 mornings, 5 afternoons or 2 and a half days.
- The offer of a 30 hour placement is subject to a valid eligibility code. Parents/carers should apply via <https://www.gov.uk/apply-30-hours-free-childcare>. Parents need to apply the term before their child's 2<sup>nd</sup> birthday. 30 hours per week of funded childcare at Bournville preschool will be provided as Monday to Friday 8:30am–2:30pm. This includes lunchtime supervision however you will need to provide your child with a packed lunch. As part of this provision we offer wrap around care until 3:30pm at a cost of £5.72 per day.
- Parents will need to reconfirm their 30 hour eligibility when prompted via their email address.
- The offer of a place in Bournville 2+ Nursery does not guarantee the child a place in the Reception class at Bournville Primary School. Parents should apply for a Reception school place through North Somerset Council School Admissions via the usual starting school procedure.
- Induction and attendance arrangements for nursery are at the discretion of and decided by the school. Children have to attend nursery by the start of census headcount week.
- Places should not be reserved for children who may decide to attend the nursery later during the school year. If an application from children in care is received after all places have been allocated, the school may wish to consider whether an additional place can be offered within the existing staffing resources and space available.
- Regular attendance is required to maintain a place in Bournville 2+ Nursery. Close liaison will take place with health visitors or social workers as appropriate if there are concerns regarding a child's attendance.
- In line with the school's attendance guidelines, if your child is absent for two weeks without communication or significant circumstances which prevents them from attending, their place in Bournville 2+ Nursery will be removed.
- If there are spaces available there is the option to purchase extra hours to either current pupils or pupils who are not entitled to two year old funding. These places are at a cost of £24.96 per 3 hour session.

## **Bournville Primary 2+ Nursery Admissions Policy 2026-27**

- We now offer full day spaces for children who wish to take up this offer. Parents are able to use their funding to cover this or pay privately for the sessions. Lunch club is charged at £4.00 per day.
- To pay for sessions and lunch club, parents will receive a monthly invoice via tapestry. The amount is added to their parent pay account. Parents then have 14 days from the date of invoice to make payment unless a weekly payment option is agreed. If no payment is received after 14 days the paid for sessions will be suspended to stop debt accruing and children will only be able to attend their funded sessions.

### **6. Appeals Procedures**

There is no statutory right of appeal against a decision with regard to admission to nursery. Parents wishing to object to a decision concerning their application should in the first instance put their concerns to the headteacher.

*The admissions information is correct for 2026/27 at the time of printing. There may however be subsequent changes to legislation before the start of, or during the school year in question which may affect the nursery admissions policy.*